



ENGINEERING DEPARTMENT  
PRELIMINARY PLAT CHECKLIST

*(The following items must be submitted with the application before the preliminary review process can begin)*

Two (2) black or blue line copies of the preliminary plat. Refer to section 4 of the *Liberty County Rules for Subdivision & Development* for preliminary plat requirements. A digital copy must be sent to the Engineer of Record for Liberty County.

- Application Form and Fee
- A tax certificate showing that all taxes currently due with respect to the Original Tract have been paid.
- Drainage Plan
- Facility Planning Report for OSSF if applicable
- A letter indicating approval of the subdivision components of direct concern the other jurisdictional entities: such as Utility companies, Mud Districts.

LIBERTY COUNTY, TEXAS  
PROPOSED SUBDIVISION, PRELIMINARY PLAT  
APPROVAL APPLICATION

**TO BE COMPLETED BY APPLICANT**

Name of Proposed Subdivision: \_\_\_\_\_

Number of Lots: \_\_\_\_\_

Legal Location: \_\_\_\_\_

\_\_\_\_\_

Physical Location: \_\_\_\_\_

\_\_\_\_\_

Owner/Developer Name: \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Engineer/Surveyor Name: \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

**COUNTY USE ONLY**

Application Fee:     \$250.00     Lot Fees 1<sup>st</sup> 100 Lots \_\_\_\_\_

Lot Fees Additional Lots: \_\_\_\_\_ Total Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_